



Experiential Credit Request

There is a fee of \$100 per credit hour of experiential credit granted.

Experiential Credit may be given to students who have had the experiences in work or life that qualify for course credit through documentation of learning gained outside of the traditional classroom. Sponsoring departments and supervising faculty are expected to understand and comply with UT Southern policies and requirements for the approval of Experiential Credit (see catalog).

- Student is provided with description of Experiential Credit.
- Student and Advisor meet to discuss the requirements for Experiential Credit and identify class(es) for which credit may apply.
- Student is responsible for documenting the request, upon direction of faculty member.
- Experiential Credit Request Form should be filled out by student and advisor.
- Documentation is completed and submitted for the credit requested.
- Completed Experiential Credit Request Form is submitted to the Provost for approval; faculty members should keep documentation as it may be requested by an accrediting agency.

Please Type or Print.

Student Name: _____ **ID:** _____
Last Name First Name Middle Name

Major: _____

Catalog Year: _____ **Expected Graduation Date:** _____

Course Number and Title: _____

Experiential Credit Checklist (attach documentation as appropriate):

- | | |
|--|---|
| <input type="checkbox"/> Interview with student (required) | <input type="checkbox"/> Certifications |
| <input type="checkbox"/> Challenge Exam | <input type="checkbox"/> National Exam Program |
| <input type="checkbox"/> Portfolio | <input type="checkbox"/> Performance Assessment |
| <input type="checkbox"/> Other (as indicated by faculty in the field): _____ | |

Required Signatures:

Student: _____ **Date:** _____
Student

Recommended: _____ **Date:** _____
Advisor

Approved: _____ **Date:** _____
Program Coordinator in Major area

Approved: _____ **Date:** _____
Program Coordinator in Experiential Credit area (if different from Major)

Approved: _____ **Date:** _____
Division Chair in Major Area

Approved: _____ **Date:** _____
Provost

Completed: _____ **Date:** _____
Registrar's Office