

## TITLE IV FEDERAL FUNDS / CREDIT BALANCE AUTHORIZATION

Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses. If you are eligible for Federal Financial Aid in excess of tuition, room/board, and fees, and you wish to use this excess to cover other charges such as books and supplies, other fees, fines, replacement ID cards, etc., you must authorize University of Tennessee Southern to pay these charges from your Title IV financial aid. You may rescind this authorization at any time prior to incurring such charges, but you may not cancel it once such charges have been made on your behalf. This authorization is valid for funds in excess of tuition, room/board, and fees, based on your financial aid eligibility and enrollment status. Authorization must also be obtained to apply excess current year Title IV aid to prior year charges not to exceed \$200. Once Federal Title IV financial aid funds are disbursed to your student account to be applied to tuition, fees, room and board, funds received may exceed those charges. As a convenience, students may choose to leave those funds on their student account for future charges such as bookstore charges, other fees, fines, replacement ID cards, etc.

**I voluntarily authorize University of Tennessee Southern to apply my Title IV funds as indicated with a check below:**

- Allowable charges other than mandatory fees, tuition, and room and board, e.g., bookstore purchases, academic fees, fines, late charges, parking violation charges, replacement ID charges, returned check fees, etc.
- Prior-year charges up to \$200

**Credit Balance Authorization:**

- I further authorize the University of Tennessee Southern to apply and hold any credit balance that may result on my student account (derived from federal aid, loan funds, scholarships or other payments) to be applied to future charges which may include bookstore charges, other charges, fees, etc. I also understand this **will not** prevent me from receiving a refund of excess federal aid or any other eligible credit balance, and I can request a refund at any time there is a credit balance on my account.

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Student Name Print

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Student Signature

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Date